

DESCRIPTION OF A STUDY COURSE – SYLLABUS

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|--|---|-----------------|--|---------------------|---|
| Title of a course | Professional summer internship | | | | |
| Head of course | Kristina Dundović, Lecturer | | | | |
| Study programme | Professional undergraduate study Occupational Safety | | | | |
| Status of a course | Obligatory | | | | |
| Year of study | 1. | Semester | II | ECTS credits | 2 |
| Teaching plan (L + E + S+ Pr) | 0+0+0+165 | | | | |
| Goals of a course | | | | | |
| Complement theoretical knowledge with practical knowledge and experience in a real work environment enables more successful involvement in professional work. | | | | | |
| Conditions for enrolling course | | | | | |
| No conditions | | | | | |
| Learning outcomes on a level of a study programme which includes course | | | | | |
| The college can contribute to all learning outcomes at the program level (depending on the employer). | | | | | |
| Expected learning outcomes on a level of a course | | | | | |
| <ol style="list-style-type: none"> 1. Demonstrate independence in solving work tasks 2. Apply business communication skills in a real work environment 3. Acquire work habits according to the requirements of a real work environment 4. Independently prepare a professional report on the completed internship | | | | | |
| Content of a course | | | | | |
| Professional summer work experience is to be gained after completing the first academic year during the summer months. Work experience lasts for one month. The content of the professional work experience depends on students' field of study. Students must prepare a written report describing the experience gained. Professional work experience is to be gained in companies, workshops and institutions with an emphasis on occupational safety. | | | | | |
| Teaching modes | <input checked="" type="checkbox"/> lectures <input type="checkbox"/> auditory exercises <input checked="" type="checkbox"/> seminars and workshops <input type="checkbox"/> distance learning <input type="checkbox"/> field classes | | <input checked="" type="checkbox"/> individual assignments <input type="checkbox"/> multimedia and network <input type="checkbox"/> laboratory <input type="checkbox"/> supervisor's work <input type="checkbox"/> other _____ | | |
| Comments | The college is not in a continuous monitoring system. | | | | |
| Students' obligations | | | | | |
| During the internship, the student prepares a report showing the completed internship and the completed assignment (Article 13 of the Rules of Professional Practice). | | | | | |
| Grading, evaluation and monitoring of students' work continuously during lectures and exams | | | | | |
| <p>Assessment is based on evaluating the learning outcomes of the course.</p> <p>A student has taken the course if he / she has completed the prescribed number of hours provided by the Rulebook on Professional Practice (Article 14) which proves:</p> <ul style="list-style-type: none"> • Certificate from the employer of the professional practice • Student's report on professional practice (written) • Defense of the Report submitted (orally) <p>The grade is defined by the Rulebook on grading of undergraduate professional and specialist graduate students professional studies of the Polytechnic of Rijeka (Article 6).</p> | | | | | |

Checking the learning outcomes of the course:

| Outcomes | Student's report | Employer's certificate |
|--------------------|------------------|------------------------|
| Outcome 1 | Passed | Passed |
| Outcome 2 | Passed | Passed |
| Outcome 3 | Passed | Passed |
| Outcome 4 | Passed | Passed |
| Percentage of ECTS | 1 | 1 |

Obligatory literature

1. Rulebook on professional practice

Additional literature

1. Instructions for conducting professional practice The leader of professional practice in Undergraduate professional study Safety at work

