

DESCRIPTION OF A STUDY COURSE – SYLLABUS

| | | | | | |
|---|---|-----------------|--|---------------------|---|
| Title of a course | English Language II | | | | |
| Head of course | PhD Tatjana Šepić, College Professor | | | | |
| Study programme | Professional undergraduate study Information Science | | | | |
| Status of a course | Obligatory | | | | |
| Year of study | 2 | Semester | III | ECTS credits | 3 |
| Teaching plan (L + E + S+ Pr) | 2L+1E | | | | |
| Goals of a course | | | | | |
| The aim of the course is to educate future IT professionals, i.e. to be able to communicate in written and oral communication in a foreign language, to develop language abilities to read / understand professional texts, to listen to texts in a foreign language, and to use the adopted language structures in the context of the language of the profession. | | | | | |
| Conditions for enrolling course | | | | | |
| No conditions | | | | | |
| Learning outcomes on a level of a study programme which includes course | | | | | |
| Outcome 14: Participate in teamwork. Outcome 15: Independently present professional content in written and spoken form in Croatian and English. | | | | | |
| Expected learning outcomes on a level of a course | | | | | |
| <ol style="list-style-type: none"> 1. Explain the content of an expert text. 2. Use adopted professional vocabulary in a new context. 3. Explain grammar structures and rules and use them in the new context of professional content. 4. Present professional content in a foreign language. | | | | | |
| Content of a course | | | | | |
| Operating systems: Hidden software. Linux. Graphical User Interface: User Interfaces. Applications Programs: Applications Service Providers. Multimedia: the tricks to MPEG's success. Computing Support Officer. Commercial correspondence: structure and presentation of a business letter, content and style of a business letter, writing enquires, replies. Language work: -ing and infinitive, -ing form as a noun and after prepositions, conditional clauses, modal verbs, instructions and complex instructions. | | | | | |
| Teaching modes | <input checked="" type="checkbox"/> lectures <input type="checkbox"/> auditory exercises <input checked="" type="checkbox"/> seminars and workshops <input type="checkbox"/> distance learning <input type="checkbox"/> field classes | | <input checked="" type="checkbox"/> individual assignments <input type="checkbox"/> multimedia and network <input type="checkbox"/> laboratory <input type="checkbox"/> supervisor's work <input type="checkbox"/> other _____ | | |
| Comments | | | | | |
| Students' obligations | | | | | |
| | | | | | |
| Grading, evaluation and monitoring of students' work continuously during lectures and exams | | | | | |
| Grading is based upon evaluation of course's learning outcomes' adoption. Grading is performed continuously during lectures and/or during exam, in compliance with the provisions of Regulation on the assessment of students. | | | | | |

Continuous check-up:

| Outcomes | Pre-exam I | Pre-exam 2 | Oral expression | Threshold | Max |
|--------------------|------------|------------|-----------------|-----------|-------|
| Outcome 1 | 20 % | | | 10 | 20 |
| Outcome 2 | 20% | | | 10 | 20 |
| Outcome 3 | | 20 % | | 10 | 20 |
| Outcome 4 | | 20 % | | 10 | 20 |
| Outcome 5 | | | 20% | 10 | 20 |
| Percentage of ECTS | 1 | 1 | 1 | | |
| Total | | | | 50 % | 100 % |

A student has passed the exam if he has acquired a percentage of credits for each learning outcome higher or equal to defined threshold.

Exam term:

| Outcomes | Written exam | Oral exam | Max |
|--------------------|--------------|-----------|-------|
| Outcome 1 | 20 | | 20 |
| Outcome 2 | 20 | | 20 |
| Outcome 3 | 20 | | 20 |
| Outcome 4 | 20 | | 20 |
| Outcome 5 | | 20 | 20 |
| Outcome 6 | 2 | 1 | |
| Percentage of ECTS | 80 | 20 | 100 % |
| Total | | | 100 % |

A student has passed the exam if he has acquired a percentage of credits for each learning outcome higher or equal to defined threshold.

Grading:

A student has passed the exam if he has acquired at least 50% of anticipated credits of a specific learning outcome.

If a student has passed learning outcomes of all courses, the accomplished credits (percentages) of all passed learning outcomes are being added, while the final grade is defined upon following table:

| Range of credits (percentages) | Numerical grade | ECTS grade |
|--------------------------------|------------------|------------|
| 90,00 – 100,00 | Excellent (5) | A |
| 75,00 – 89,99 | Very good (4) | B |
| 60,00 – 74,99 | Good (3) | C |
| 50,00 – 59,99 | Sufficient (2) | D |
| 0,00 – 49,99 | Insufficient (1) | F |

Obligatory literature

1. Glendinning, McEwan, Oxford English for Information Technology, Oxford University Press, 2006.

Additional literature

2. Kiš, M., Školski informatički rječnik, Zagreb, Naklada Ljevak, 2003.
3. Bujas, Ž. , Veliki hrvatsko-engleski rječnik, Globus, Zagreb, 2011.
4. Thomson, A.J.; Martinet, A.V., A Practical English Grammar, Oxford University Press, 1990.

